

Supporting Teaching and Learning in Schools - a new Chiltern Apprenticeship

We are delighted to advise that here at Chiltern, we are now able to offer a new apprenticeship framework - Supporting Teaching and Learning.

This apprenticeship framework is made up of similar components to the Apprenticeship and Advanced Apprenticeship for Children's Care, Learning and Development

- Key Skills
- Technical Certificate
- NVQ
- Induction Standards

This course is designed for those in a teaching assistant role or learning support staff who are looking to gain knowledge, skills and accreditation in this area. It will enable the learner to build knowledge, understanding and skills appropriate to a range of learning support roles within schools

For the Apprenticeship Level 2 programme, there are 7 NVQ units, 5 of which are Mandatory and 2 are Optional. There are 6 Technical Certificate units of which 5 are Mandatory and 1 Optional. Induction Standards as well as key skills in Literacy, Communication and IT are also included.

The ST & L units in the NVQ and Technical Certificate cover;

- Provide support for learning activities.
- Support children's development.
- Help to keep children safe.
- Contribute to positive relationships.
- Provide effective support for your colleagues, Support Literacy and Numeracy activities.



The Apprenticeship framework for Supporting Teaching and Learning in Primary schools

Support children's play and learning.

Funding

The course is fully funded for those aged 16—24 who are eligible for apprenticeship funding and limited places are available for Adult Apprentices aged 25+.

More mature learners may also be eligible for funded learning under the Train2Gain programme or through their Local Authority to complete either the NVQ or the stand alone Technical Certificate.

Progression

Upon completion of the Level 2 awards, candidates can then progress to Level3, apply for HLTA status or progress to Foundation Degree or Teaching qualifications.

Entry Requirements

There are no formal entry requirements for individuals wishing to take these Qualifications although Learners should be in a teaching assistant or learning support role in order to complete the qualification. The course could also suit volunteer workers within the school, provided they cover a sufficient breadth of responsibilities for supporting teaching and learning.

Admission

For further information and an application form, contact Sarah or Janice in our Admissions Dept on 01189 566 995 or e-mail Sarah.darley@chilterntraining.org

In this issue: Katy's Word, Free Management Seminars, New class in Newbury, CTL closure, Welcome to new staff, Welcome to new learners, Student Sponsored for trip to Japan, Health and Safety visits, Celebrating Success

*A note
from
Katy:*



We would like to extend a warm welcome to all new and returning learners and employers joining us at the beginning of this new term. We hope you have had an enjoyable and relaxing summer and, like us, are looking forward to the challenges of the new academic year.

We have several new projects starting this term including the new framework in Supporting Teaching and Learning, details of which can be found on the front page.

In addition to several new classes here at our Reading centre, we have also extended our provision at Woodlands Day Nursery in Newbury to include an Apprenticeship class which started on Thursday 10th September. We will continue to take admissions into this class until the last week of September.

At our Reading centre, we have also introduced an NVQ only class for NVQ Level 2 in CCLD. This class is specifically for apprenticeship learners who have already gained the Technical Certificate or for older learners who would like more structured support on the Train 2 Gain programme. The NVQ only class starts on Friday 11th September and will run through to Easter.

As always, I would like to thank our employers for their continued support and look forward to working with you over the coming new academic year.

Katy Edwards

Join us for breakfast and some free management training!

During the course of this new academic year, we will be offering free breakfast seminars on the topics our employers have requested. If you wish to book onto any of the following, please contact the admin team on 0118 956 6995. The seminars are free and breakfast will be available so let us know if you have any allergies. If you have any requests for further seminars, please let us know.

Staff Appraisals and Performance Management

8:45am-10:30am, Friday 25th September 2009

Time/ Stress Management

8:45am-10:30am, Friday 12th February 2010

HR for Nursery Managers

8:45am-10:30am, Friday 13th May 2010

New Chiltern Apprenticeship class starts in Newbury

In addition to our existing Level 3 evening class, we are now offering a day release full apprenticeship course at our fully equipped training room located in Woodlands Day Nursery in Newbury.

Woodlands Day Nursery is situated on the Greenham Common Business Park. A bus service operates from Newbury town centre.

The course runs on a Thursday and will run through to July 2010. If you would like to join this group or have staff that require level 2 training, please contact the Admissions Team on **0118 956 6995**.

Welcome to all new learners this term:

CTL would like to welcome all new learners who have just started their training course with us. You should all by now have attended or been booked onto your induction day as well as your online initial assessments. CTL has started 6 new classes this term and they are already filling up quickly. If you have any questions with regards to your training including your class day, who your training coordinator is or how to sign up to e-learning, please contact the Admin Team on 0118 956 6995.

For all PLA learners, please remember to get your EMA sheets signed and complete your travel forms each week. If you still need to apply for EMA, please see Alison Boughtwood in reception who will be happy to help you. Don't forget to see Alison about your CRB checks if you still have not completed these.

We wish you all the best of luck with your new training programmes and hope you enjoy your time at CTL.

PLEASE NOTE: Chiltern Training will be closed on Wednesday 30th September due to staff training. There will be no day release classes at CTL on this day . All evening classes will run as normal. Please call us on 0118 956 6995 for more information.

CTL Welcomes New Staff:

We are delighted to welcome **Lynette Morris** as our new Head of Curriculum, following the retirement of Meg Ord Hume.

Lynette trained as a Primary school teacher and has worked with a variety of age groups. She has worked in schools, a pre school and with the RSPB as a field teacher on a nature reserve. She spent the last two and a half years working at the Farnborough College of Technology lecturing on level 3 diplomas, Foundation Degrees and was a course manager for the B.A. Lynette has four children and is currently studying for her Masters in education (Early Years).



Lynette Morris
Curriculum Manager

Lynette and the team will be working together to integrate our new STL courses and to improve our existing teaching and learning programmes. If you have a specific course you feel would benefit your team, then please contact Lynette direct on 0118 956 6995

Janet Buckett is our new Training Coordinator joining the team as an assessor and tutor. Janet has always worked in childcare and has been employed as a childminder before starting in nurseries. After working her way up to the Deputy Manager position at Positive Steps Janet managed the nursery in Maidenhead for two years. A keen Reading Football fan, Janet has three children and five grandchildren.



Janet Buckett
Training Coordinator

We wish you both luck in your new roles.

Health and Safety Checks

Our Health and Safety officers Karen Funnell and Sarah Darsley will be out at most settings over the next few months carrying out the annual Health and Safety checks. These checks are a mandatory element of our delivery of government funded training. They ensure that all our learners are working in safe conditions and we appreciate your assistance in this time. If you have any queries with regards to what these involve, please contact Karen Funnell or Sarah Darsley on 0118 956 6995.



Learner Support at Chiltern Training

CTL is a training provider who is committed to supporting all learners in every aspect of their training and have some useful systems in place to ensure you all know where to go for assistance. You will notice information posters around the training centre's detailing the support we offer in many areas including learning and pastoral. Your tutors, training coordinators, assessors and the administration and admissions teams will all be happy to support you and offer you advice in any aspect that you need.

CTL also now has a suggestions box in reception for you to make any comments or suggestions that you feel would benefit the centre or your training in some way. This is checked on a regular basis so please feel free to make as many suggestions as you wish.

Congratulations:

To Christine Lowri, the successful applicant who CTL will be sponsoring to go and volunteer in Japan next year.

Christine, who will complete her Advanced Apprenticeship with Alexandra Road Day Nursery this year is heading off to Japan to take part in a community Care Project.

We will be following Christine on her journey as she prepares for the trip of a lifetime.

If you are currently doing your level 3 CCLD and would like some information about a sponsored Gap experience, please contact Sarah Darsley on 0118 956 6995.



Celebrating Success

Congratulations to the Achievers for July and August

NVQ Level 2 Team Leading

Natalie Barrett– Toad Hall
Samantha Beaumont– Toad Hall
Nichola Crowley– Brightstarts
Tracey Hobbs– Tigers Too
Alison Kirby– Wigwam
Nicole Mackie– RUSU
Zoe Oland– Tigers Too
Charlene Pike– Brightstarts
Alison Rowe– Dickory Docks
Claire Simpson– Sure Start Whitley
Andrea Taylor- Toad Hall

NVQ Level 2 in CCLD

Lubaba Tameni– Honey Bees
Linda Whitaker– Stepping Stones

Apprenticeships

Grace Bolton– Our Lady's
Felicity Brown– Our Lady's
Emma Kirby– Teddy Bear's Pre School
Gemma Lawrence– Happitots
Emma Morris– Bishopswood
Hannah Wilcocks– Toad Hall
Kimberly Mitchell– Jubilee
Tiffany Chapman– Little Jogs
Robyn Emptage– Bracken Bears
Rachel Stevens– Forbury
Anisha Dhaliwell– The Orchard
Lucie Donovan– Riverside
Kayleigh Doyle– Dickory Docks
Grace Holt– Bracken Bears
Alice O'Neil– The Orchard

Tutor Success:

Chiltern Training would like to congratulate some of its tutors who recently received their certificates for their PTLLS training. This is a qualification in Preparation for Teaching in the Lifelong Learning Sector and is the first stage of teacher training. Well done to Claire Jones, Caroline Smith, Catherine Mitchell, Claire Harper, Emma Greenwood, Lyndsey Durbridge, Shirley Williams and Diane Adams who have all worked hard to get their certificates. Some tutors are now doing further training with their DTLLS qualification. This is the Diploma in Teaching Lifelong Learning Skills which can lead to qualified teacher status. Good luck to Emma Greenwood, Claire Jones, Debbie Smale, Caroline Smith and Lyndsey Durbridge.

Record Year for Framework Achievements

Here at Chiltern we are delighted to advise that we have just finished our most successful year ever for success rates.

155 students achieved the full Apprenticeship and Advanced frameworks including not only the NVQ but also the Technical Certificate and Key Skills.

In August, 12 team leaders also achieved their NVQ Level 2 in Team Leading, several of whom are now progressing on to do the NVQ Level 3 in Management.

We recognise and appreciate all the hard work by not only the learners, but also their family, friends, colleagues and managers who have given so much support for the duration of their learning programme.

Apprenticeships

Rachel Ward– Brightstarts
Holly Williams– Farm View
Chelsea McCarthy– The Hatchlings
Mabinty Sama– Little Dragons
Stacey Bown– Little Dragons
Victoria Goddard– Brightstarts
Gemma Hinton– Greyfriars
Leigha Kober– Willows
Kerrie Lyden– Norcot
Rachel France- The Orchard
Sara Stephens– Fledglings
Phillippa Woolnough– Norcot
Mark Wyatt– Little Dragons

Advanced Apprenticeships

Hannah Jan-Janin– Wigwam
Nazmeen Mahmood–Abbeymore
Stacey Simmonds– Family Tree
Hannah Dade– Woodlands
Lisa Cooper– Northumberland
Rhiannon Hopkins–Hazebrouck
Becky King– Barn Owl
Nicola Peacock– Rocking Horse
Jo Taylor– Dickory Docks
Angela Hitchcock– Quackers

Congratulations